

Area 41 Technology & Communications Committee

Agenda – April 11, 2026

1. Opening

- Serenity Prayer
- Welcome & Introductions
- Update contact list

2. Review & Approval of Previous Minutes

- January 10, 2026 Committee Meeting
- January 31 & February 15, 2026 Joint Tech/Finance Meetings

3. Committee Purpose & Scope (Brief Review)

- Maintain Area 41 website
- Support Area technology needs
- Assist with hybrid assemblies
- Serve as research/support body to Area

4. Reports (if any)

- Webmaster
- A/V Servant

5. Old Business / Continuing Items

- Email Subscription Service – revisit and determine next steps
- Hybrid Equipment Purchase – review quotes, scope, and budget considerations – tabled – do we table for good or?
- Equipment Guidelines & Insurance – inventory, responsibility, and coverage

6. New Business

- Meeting Update Form (TSML-aligned) – discuss scope, fields, and routing
- Contact Page Landing Page – improve user direction before submissions

- Contact Form Categories & Routing – implement categorized submissions and notifications

7. Planning & Action Items

- Assign responsibilities
- Set timelines
- Identify items to move forward to Area

8. Schedule

- Confirm next meeting date
- Determine subcommittee needs

9. Closing

- Announcements
- Gratitude for service
- Serenity Prayer